1. Proceed to the JSVRO for initial processing.
2. Present your ID card, SOFA license with motorcycle endorsement on the back of their license.
3. Sponsor must be eligible to register a motorcycle. (One per SOFA License with endorsement; Kadena issued SOFA License: Sponsor must provide a copy of all dependent’s SOFA ID and SOFA License for eligibility)
4. Sponsor needs the original title, bill of sale, JCI policy and PDI policy.
5. Apply for temporary plates. (See temporary plates)
6. Complete two worksheets and a Statement of Responsibility.
7. Proceed to double check.
8. Next, pay fees to ALPA counter.
9. Temporary Plates ¥1500
10. Initial Registration and Weight Tax fee ¥5,200
11. Once the temporary plates have been picked up, proceed to the inspection area for GOJ inspection. $10.00 If the you fail inspection, all items need to be fixed. If repairs are completed in the same day and car is re-inspected before 15:30, there is no additional fee. However, if they return the next day there will be a re-inspection fee of (¥1,300) due to the ALPA counter prior to returning to the inspection lane. The AAFES fee $25 is valid for 2 weeks after purchase. After 2 weeks, the customer is required to pay the AAFES fee $25 and revenue stamp fee (¥1,800) again.
12. After you pass inspection, proceed to the LTO office (512-4 Minatogawa Urasoe City).
13. Window 2 will issue a new Japanese title.
14. Window D for new license plates ¥750.
15. Return to JSVRO drive thru lane 1 or 2 to receive Road Tax sticker and Military Registration.